



**Susan Combs**

Texas Comptroller of Public Accounts

# Facility Preliminary Energy Assessments and Recommendations

Prepared by:

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## Sheldon Independent School District

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## 1.0 EXECUTIVE SUMMARY:

This **Energy Efficient Partnership Service** is provided to public school districts and hospitals as a portion of the state's **Schools/ Local Government Energy Management Program**; a program sponsored by the **State Energy Conservation Office (SECO)**, a division of the **State of Texas Comptroller of Public Accounts**.



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The service assists these public, non-profit institutions to take basic steps towards energy efficient facility operation. Active involvement in the partnership from the entire administration and staff within the agencies and institutions is critical in developing a customized blueprint for energy efficiency for their facilities.

In April 2012, **SECO** received a request for technical assistance from **Mr. Michael Malkowski**, Manager of Energy and Ancillary Programs at **Sheldon I.S.D.** **SECO** responded by sending **ESA, A Terracon Company**, a registered professional engineering firm, to prepare this preliminary report for the school district. This report is intended to provide support for the district as it determines the most appropriate path for facility renovation, especially as it pertains to the energy consuming systems around the facility. It is our opinion that significant decreases in annual energy costs, as well as major maintenance cost reductions, can be achieved through the efficiency recommendations provided herein.

This study has focused on energy efficiency and systems operations. To that end, an analysis of the utility usage and costs for **Sheldon ISD**, (hereafter known as **SISD**) was completed by **ESA-Terracon**, (hereafter known as *Engineer*) to determine the annual energy cost index (ECI) and energy use index (EUI) for each campus or facility. A complete listing of the Base Year Utility Costs and Consumption is provided in Section 3.0 of this report.

Following the utility analysis and a preliminary consultation with **Mr. Malkowski**, a walk-through energy analysis was conducted throughout the campus. Specific findings of this survey and the resulting recommendations for both operation and maintenance procedures and cost-effective energy retrofit installations are identified in Section 7.0 of this report.

We estimate that as much as \$68,000 may be saved annually if all recommended projects are implemented. The estimated installed cost of these projects should total approximately **\$801,000**, yielding an average simple payback of **11-3/4** years.

**Table 1: Summary of Recommended Energy Cost Reduction Measures (ECRMs)**

MEASURE	DESCRIPTION OF RECOMMENDATION	LOCATION OF ECRM	IMPLEMENTATION COST	ESTIMATED SAVINGS	SIMPLE PAYBACK
HVAC ECRM 1	REPLACE AIR-COOLED CHILLERS	NULL MS	789,000	66,000	12 Yrs
HVAC ECRM 2	RECOMMISSION CENTRAL PLANT	ROYALWOOD	2000	500	4 Yrs
LIGHTING ECRM 1	REPLACE MULTI-LAMP CFLs	NULL MS	10000	1500	6-2/3 Yrs
<b>TOTAL PROJECTS</b>	-	-	<b>\$ 801,000</b>	<b>\$ 68,000</b>	<b>11-3/4 years</b>

Although additional savings from reduced maintenance expenses are anticipated, these savings projections are not included in the estimates provided above. As a result, the actual Internal Rate of Return (IRR), for this retrofit program has been calculated and shown in Section 8.0 of this report.

Our final “summary” comment is that **SECO** views the completion and presentation of this report as a beginning, rather than an end, of our relationship with SISD. We hope to be ongoing partners in assisting you to implement the recommendations listed in this report. Please call us if you have further questions or comments regarding your Energy Management Issues.

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A Terracon Company

## 2.0 ENERGY ASSESSMENT PROCEDURE:

Involvement in this on-site analysis program was initiated through completion of a Preliminary Energy Assessment Service Agreement. This PEASA serves as the agreement to form a "partnership" between the client and the State Energy Conservation Office (SECO) for the purposes of energy costs and consumption reduction within owned and operated facilities. After receipt of the PEASA, an initial visit was conducted by the professional engineering firm contracted by SECO to provide service within that area of the state to review the program elements that SECO provides to school districts and determine which elements could best benefit the district. A summary of the *Partner's* most recent twelve months of utility bills was provided to the engineer for the preliminary assessment of the Energy Performance Indicators. After reviewing the utility bill data analysis and consultation with SECO to determine the program elements to be provided to SISD, ESA returned to the facilities to perform the following tasks:

1. Designing and monitoring customized procedures to control the run times of energy consuming systems.
2. Analyze systems for code and standard compliance in areas such as cooling system refrigerants used, outside air quantity, and lighting illumination levels.
3. Develop an accurate definition of system and equipment replacement projects along with installation cost estimates, estimated energy and cost savings and analyses for each recommended project.
4. Develop a prioritized schedule for replacement projects.
5. Developing and drafting an overall Energy Management Policy.
6. Assist in the development of guidelines for efficiency levels of future equipment purchases.

### 3.0 ENERGY PERFORMANCE INDICATORS:

In order to easily assess the *Partner's* energy utilization and current level of efficiency, there are two key "Energy Performance Indicators" calculated within this report.

#### 1. Energy Utilization Index

The Energy Utilization Index (EUI) depicts the total annual energy consumption per square foot of building space, and is expressed in "British Thermal Units" (BTUs).

To calculate the EUI, the consumption of electricity and gas are first converted to equivalent BTU consumption via the following formulas:

ELECTRICITY Usage

$$[ \text{Total KWH /yr} ] \times [ 3413 \text{ BTUs/KWH} ] = \text{_____ BTUs / yr}$$

NATURAL GAS Usage

$$[ \text{Total MCF/yr} ] \times [ 1,030,000 \text{ BTUs/MCF} ] = \text{_____ BTUs / yr}$$

After adding the BTU consumption of each fuel, the total BTUs are then divided by the building area.

$$\text{EUI} = [ \text{Electricity BTUs} + \text{Gas BTUs} ] \text{ divided by } [ \text{Total square feet} ]$$

#### 2. Energy Cost Index

The Energy Cost Index (ECI) depicts the total annual energy cost per square foot of building space.

To calculate the ECI, the annual costs of electricity and gas are totaled and divided by the total square footage of the facility:

$$\text{ECI} = [ \text{Electricity Cost} + \text{Gas Cost} ] \text{ divided by } [ \text{Total square feet} ]$$

These indicators may be used to compare the facility's current cost and usage to past years, or to other similar facilities in the area. Although the comparisons will not provide specific reasons for unusual operation, they serve as indicators that problems may exist within the energy consuming systems.

## THE CURRENT SISD ENERGY PERFORMANCE INDICATORS:

The EUIs and ECIs for educational school facilities in the SISD area are shown in the chart below:

School Classification	EUI (BTUs/sf-yr)	ECI (\$/sf-yr)
Sheldon Elementary School	56,427	\$1.51
Royalwood Elementary School	51,791	\$1.40
Null Middle School	63,476	\$1.50
<b>Average SISD Facilities</b>	<b>57,231</b>	<b>\$1.47</b>
<i>Average Houston Area Facilities<sup>1</sup></i>	<i>55,000</i>	<i>\$1.45</i>

Notes:

<sup>1</sup> Source: CLEAResult/Centerpoint Energy 2012

As can be seen in the summary chart, all of the SISD facilities are demonstrating equal to or slightly higher than average energy performance indices for the Houston area.

Sheldon ISD purchases electricity from Reliant Energy for Schools. The transmission and distribution utility is Centerpoint. The energy history spreadsheets are shown on the next few pages.

The rate schedule analysis for the district is shown in Section 4.0.

A copy of the rate schedule is included in Appendix II.

OWNER: Sheldon ISD

BUILDING: Sheldon Elementary School

MONTH / YEAR		ELECTRIC				NAT'L GAS / FUEL		
		DEMAND						
		CONSUMPTION	METERED	CHARGED	COST OF	TOTAL ALL ELECTRICAL	CONSUMPTION	COSTS
MONTH	YEAR	KWH	KW/KVA	KW/KVA	DEMAND	COSTS \$	MCF	\$
JANUARY	2012	89,088		412	3,213	9,321	85	615
FEBRUARY	2011	80,352		434	3,166	8,674	39	276
MARCH	2011	116,640		513	3,250	11,245	35	253
APRIL	2011	140,256		581	3,703	13,404	33	238
MAY	2011	159,552		581	3,785	14,943	8	71
JUNE	2011	157,728		624	4,001	14,950	1	23
JULY	2011	147,648		509	3,408	13,589	3	41
AUGUST	2011	156,480		1,202	4,237	15,031	12	109
SEPTEMBER	2011	119,328		653	3,879	12,155	12	99
OCTOBER	2011	98,880		594	3,522	10,333	64	478
NOVEMBER	2011	86,880		497	3,189	9,154	129	948
DECEMBER	2011	67,968		626	3,572	8,234	130	955
<b>TOTAL</b>		<b>1,420,800</b>	<b>0</b>	<b>7,226</b>	<b>42,925</b>	<b>\$141,033</b>	<b>551</b>	<b>\$4,106</b>

Annual Total Energy Cost = \$145,139 Per Year

**Energy Use Index:**

Total Site BTU's/yr

56,427 BTU/s.f.yr

Total Area (sq.ft.)

Total KWH x 0.003413 = 4,849.19 x 106

Total MCF x 1.03 = 567.84 x 106

Total Other x \_\_\_\_\_ x 106

Total Site BTU's/yr 5,417.03 x 106

**Energy Cost Index:**

Total Energy Cost/yr

\$1.51 \$/s.f. yr

Total Area (sq.ft.)

Floor area: 96,000 s.f.

OWNER: Sheldon ISD

BUILDING: Royalwood Elementary School

MONTH / YEAR		ELECTRIC				NAT'L GAS / FUEL		
		DEMAND						
		CONSUMPTION	METERED	CHARGED	COST OF	TOTAL ALL ELECTRICAL	CONSUMPTION	COSTS
MONTH	YEAR	KWH	KW/KVA	KW/KVA	DEMAND	COSTS \$	MCF	\$
JANUARY	2012	80,256		388	2,853	8,356	76	556
FEBRUARY	2011	82,944		430	2,933	8,619	31	227
MARCH	2011	93,888		576	3,435	9,872	49	349
APRIL	2011	98,688		553	3,337	10,160	30	215
MAY	2011	147,456		603	3,804	14,139	19	141
JUNE	2011	119,232		603	3,684	11,970	7	65
JULY	2011	105,792		1,194	3,627	10,925	0	18
AUGUST	2011	146,880		611	3,747	13,884	18	157
SEPTEMBER	2011	117,504		612	3,629	11,791	7	66
OCTOBER	2011	92,352		499	2,974	9,340	66	495
NOVEMBER	2011	81,600		411	2,769	8,374	90	665
DECEMBER	2011	62,400		355	2,554	6,835	120	885
<b>TOTAL</b>		<b>1,228,992</b>	<b>0</b>	<b>6,835</b>	<b>39,346</b>	<b>\$124,265</b>	<b>513</b>	<b>\$3,839</b>

Annual Total Energy Cost = \$128,104 Per Year

**Energy Use Index:**

Total Site BTU's/yr

51,791 BTU/s.f.yr

Total Area (sq.ft.)

Total KWH x 0.003413 = 4,194.55 x 106

Total MCF x 1.03 = 528.80 x 106

Total Other x \_\_\_\_\_ x 106

Total Site BTU's/yr 4,723.35 x 106

**Energy Cost Index:**

Total Energy Cost/yr

\$1.40 \$/s.f. yr

Total Area (sq.ft.)

Floor area: 91,200 s.f.



OWNER: Sheldon ISD

BUILDING: Null Middle School

MONTH / YEAR		ELECTRIC				NAT'L GAS / FUEL		
		DEMAND						
		CONSUMPTION	METERED	CHARGED	COST OF	TOTAL ALL	CONSUMPTION	COSTS
MONTH	YEAR	KWH	KW/KVA	KW/KVA	DEMAND	ELECTRICAL	MCF	\$
JANUARY	2012	175,098		707	7,186	19,196	576	4,162
FEBRUARY	2011	174,965		697	7,191	19,185	360	2,573
MARCH	2011	202,233		926	7,457	21,393	208	1,508
APRIL	2011	229,501		1,156	7,722	23,602	260	1,886
MAY	2011	274,972		1,231	8,220	27,607	205	1,490
JUNE	2011	237,340		1,018	7,290	23,836	40	306
JULY	2011	238,992		945	7,089	23,607	24	212
AUGUST	2011	310,468		1,148	8,187	29,617	29	256
SEPTEMBER	2011	258,189		960	7,367	25,320	32	250
OCTOBER	2011	188,489		785	7,038	20,052	301	2,199
NOVEMBER	2011	162,608		701	6,909	18,080	627	4,564
DECEMBER	2011	152,963		816	6,886	17,379	791	5,751
TOTAL		2,605,818		11,090	88,542	\$268,874	3,453	\$25,157

Annual Total Energy Cost = \$294,031 Per Year

Total KWH x 0.003413 = 8,893.66 x 106

Total MCF x 1.03 = 3,556.59 x 106

Total Other x \_\_\_\_\_ x 106

Total Site BTU's/yr 12,450.25 x 106

Floor area: 196,140 s.f.

**Energy Use Index:**Total Site BTU's/yr

Total Area (sq.ft.)

63,476 BTU/s.f.yr

**Energy Cost Index:**Total Energy Cost/yr

Total Area (sq.ft.)

\$1.50 \$/s.f. yr

## 4.0 RATE SCHEDULE ANALYSIS:

### ELECTRICITY PROVIDER:

**RETAIL ELECTRIC PROVIDER: MidAmerican Energy**

**TRANSMISSION AND DISTRIBUTION UTILITY: Centerpoint Energy**

**Electric Rate: Secondary Service > 10 kVA**

I.	TRANSMISSION AND DISTRIBUTION CHARGES:		
	Customer Charge	=	\$65.83 per meter
	Metering Charge	=	\$63.07 per IDR meter
	Transmission System Charge	=	\$2.2387 per 4CP kVA
	Distribution System Charge	=	\$3.059429 per Billing kVA
II.	SYSTEM BENEFIT FUND	=	\$0.000656 per kWh
III.	TRANSITION CHARGES		
	Transition Charge 1	=	\$0.714603/kVA
	Transition Charge 2	=	\$1.097271/kVA
	Transition Charge 3	=	\$0.437260/kVA
	SRC	=	\$0.147714/kVA
	Transition Charge 5	=	\$0.945847/kVA
IV.	NUCLEAR DECOMMISSIONING CHARGE	=	\$0.008909 per Billing kVA
V.	TRANSMISSION COST RECOVERY FACTOR	=	\$0.095208 /4CP kVA
VI.	COMPETITION TRANSITION CHARGE	=	\$ Not Currently Applicable
VII.	COMPETITIVE METERING CREDIT	=	\$1.32 per month
VIII.	OTHER CHARGES		
	a. MUNICIPAL ACCOUNT FRANCHISE CREDIT	=	\$-0.690362 per Billing kVA
	b. RATE CASE EXPENSES SURCHARGE	=	\$0.008670 per Billing kVA
	c. ADVANCED METERING SURCHARGE	=	\$3.16 per month
	d. ENERGY EFFICIENCY COST RECOVERY FACTOR	=	\$12.87 per month
	e. ADFITC	=	\$-0.025955 per Billing kVA
	f. Deferred Tax Accounting Tracker	=	\$ Not Currently Applicable

Average Savings for consumption: = \$0.06855 (REP rate) + \$0.000656 (SBF) = **\$0.069206 per kWh**

Average Savings for demand = \$2.2387 + \$3.059429 + \$0.714603 + \$0.43726 + \$0.147714 + \$0.945847 + \$0.008909 + \$0.095208 + \$-0.690362 + \$0.00867 + \$-0.025955 = **\$ 6.94/kVA**

### NATURAL GAS PROVIDER:

The rate schedule for Natural gas is unavailable, but we have calculated the average cost per MCF of purchased natural gas in the district by analyzing the utility history for the school surveyed in this report.

Total cost for natural gas at the eight facilities in the analyzed billing cycle: \$33,102

Total quantity purchased during the analyzed billing cycle: 4,517 MCF

Average cost per MCF = Cost of natural gas / quantity purchased = \$33,102 / 4,517 MCF

**Average cost per MCF = \$7.32**

## 5.0 CAMPUS DESCRIPTIONS:

Facility	Approximate Year of Construction and Additions	Approximate Square Footage	Basic HVAC Cool/Heat	Basic HVAC Air Distribution	Basic Lighting System Description	Basic Control System Description	Weekly Operating Hours
Sheldon Elementary School	2004	96,000	Air cooled chiller / Boiler	SZ and MZ AHU	T8	Open Tech	50
Royalwood Elementary School	1967, 1970, 1999	91,200	Air cooled chiller / Boiler	SZ and MZ AHU	T8	Open Tech	50
Null Middle School	2009	196,140	Air cooled chiller / Boiler	SZ and MZ AHU	T8	Automated Logic	65
Cravens Early Childhood Academy	2002	86,578	Air cooled chiller / Electric Resistance Heat	SZ and MZ AHU	T8	Open Tech	65
Sheldon Early Childhood Academy	2009	114,000	Air cooled chiller / Boiler	SZ and MZ AHU	T8	Open Tech	50

Note: SZAHU = Single-Zone Air Handling Unit; MZAHU = Multi-Zone Air Handling Unit

## 6.0 ENERGY RECOMMENDATIONS:

### HVAC ECRM 1: PLAN TO REPLACE SIX AIR COOLED CHILLERS AT MS

Although the Middle School was constructed in 2009, the chillers serving the building are 2002 models. They were serving the High School at the time this campus was constructed; the High School received a new hydronic central plant and therefore the air cooled units were relocated to the Middle School. The eclectic mix of brands and sizes include two each 100 ton units, one each 125 ton unit, one each 130 ton unit and two each 230 ton units for a total nominal cooling capacity of 915 tons. At 10 years old, these units have not reached anticipated age of retirement, but their replacement should be placed into budget consideration within the next five years. If the chillers were replaced soon, the project financial analysis would approximate:

Estimated Cost: \$686,250      Estimated Savings: \$38,125      Estimated Payback: 18 Years

If the chillers were replaced in 5 years, the chillers would likely be more expensive due to inflation, but the energy savings would be greater as a result of the decrease in existing unit efficiency over the next five years as compared to the energy efficiency improvements to the new units five years from now. The project financial analysis should approximate:



Estimated Cost: \$789,000      Estimated Savings: \$66,000      Estimated Payback: 12 Years

### HVAC ECRM 2: RECOMMISSION TRANE INTELLIPAK SYSTEM AT ROYALWOOD

It was noted during the survey that the air cooled chiller was not operating but the pump and air handlers were at the expansion wing at Royalwood ES. The water was circulating at 90°F according to the gauges on the chilled water distribution piping, which implies that the system was heating the building instead of cooling the building. The building was not occupied and therefore, all of the equipment should have been off. *We recommend the district retro-commission this central system and insure the on/off parameters within the control system are set up appropriately.* Cost and savings values shown below are estimated as the full extent of the energy inefficiency for this system cannot be understood until the retrocommissioning process identifies the extent of the current programming anomalies.

Estimated Cost: \$2,000      Estimated Savings: \$500      Estimated Payback: 4 Years

### Lighting ECRM 1: REPLACE MULTI-LAMP CFL FIXTURES AT GYM

Although a new facility, the type of fixture selected for the gymnasium at Null Middle School have proven to be maintenance intensive and a nuisance at other districts where they were installed. Each gym fixture utilizes 8 individual compact fluorescent lamps. These fixtures were designed to alleviate the long re-strike characteristic of metal halide fixtures and provide instant-on lighting for a gymnasium or cafeteria type space. The issue other districts have experienced is that group re-lamping of a fixture is expensive and replacing individual lamps as they burn out presents a repeating cycle for maintenance staff to return to the same space, and at times, the same fixture, to replace a few more lamps. With typical ceiling heights of 25-30' in these spaces, the staging efforts required to replace just a few lamps is expensive and frustrating to maintenance personnel. *We recommend the district track the maintenance expenses and the maintenance department's level of frustration, if any, associated with these fixtures. If necessary, we recommend the district replace them with T5 or T8 linear fluorescent fixtures that are successfully utilized in other areas of the district.*

*Estimated Cost: \$10,000      Estimated Savings: \$1500      Estimated Payback: 6-2/3 Years*

## 7.0 MAINTENANCE AND OPERATION RECOMMENDATIONS

### HVAC

- Increase frequency of weed trimming at Early Childhood Center chiller yard
- Comb chiller coil fins and install coil guards where none currently exist
- Turn off Kitchen equipment standing pilots during unoccupied summer
- Turn off unnecessary HVAC units at Sheldon ES

### Lighting

- De-lamp 3-lamp corridor fixtures at Royalwood

Maintenance and Operation procedures are strategies that can offer significant energy savings potential, yet require little or no capital investment by the district to implement. Exact paybacks are at times difficult to calculate, but are typically always less than one year. The difficulties with payback calculation are often related to the fact that the investigation required to make the payback calculation, for example measuring the air gap between exterior doors and missing or damaged weatherstripping so that exact air losses may be determined, is time and cost prohibitive when the benefits of renovating door and weather weatherstripping are well documented and universally accepted.

#### HVAC M&O #1

During the survey, it was noted that the weeds growing in and around the air cooled chillers and chilled water pumps at the Early Childhood Center were encroaching on the equipment. *We recommend the district increase the frequency that these areas are maintained to prevent the weeds from entangling and impeding the equipment.*



### HVAC M&O #2

There were air cooled chillers with missing coil guards and the coil fins on the units have sustained damage due to weather, grounds-keeping equipment or vandalism. Damage to just 10% of the coil fins on an air cooled unit can result in up to a 30% decrease in operational efficiency. *We recommend the district comb the damaged fins straight (combs available for about \$10) and install coil guards on units where they do not currently exist.*



### HVAC M&O #3

Each school visited during the survey had standing pilots lit and operating during unoccupied summer hours on gas-fired Kitchen equipment. While a standing pilot does not consume a significant amount of natural gas alone, most of the equipment noted to have standing pilots had 4-6 standing pilots each and cumulatively will consume significant amounts of energy across the district throughout the summer. *We recommend the district turn off the standing pilots during the unoccupied summer months.*

### Lighting M&O #1

At Royalwood, there are corridor light fixtures are currently utilizing 3-lamps per fixture. The Illumination Engineering Society of North America (IESNA) recommends school corridors have between 10 and 20 footcandles of light. Light readings at the corridors were measured between 45 and 60 footcandles with three lamps fixtures utilized in the hallways. *We recommend the district de-lamp the center inboard lamp from each of the corridor fixtures. Light levels will drop approximately 33% in these areas, but still provide more light than the recommended levels offered by IESNA. Energy consumption in the corridor fixtures will also decrease 33% and offer significant energy savings throughout the campus.*



## 8.0 FINANCIAL EVALUATION

**Financing** of these projects may be provided using a variety of methods such as Bond Programs, municipal leases, or state financing programs like the SECO LoanSTAR Program.

If the project was financed with in-house funds, the internal rate of return for the investment would be as follows:

Proposal:	Perform recommended ECRMs			
Assumptions:				
1. Equipment will last at least 15 years prior to next renovation				
2. No maintenance expenses for first five years (warranty period)				
3. \$1000 maintenance expense next 5 years				
4. \$2,000 maintenance expense next 5 years				
5. Savings decreases 5% per year after year 5				
<b>Cash Flow</b>	<b>Project Cost</b>	<b>Project Savings</b>	<b>Maintenance Expense</b>	<b>Net Cash Flow</b>
Time 0	(\$801,000)		0	(\$801,000)
Year 1		\$ 68,000.00	0	\$68,000
Year 2		\$ 68,000.00	0	\$68,000
Year 3		\$ 68,000.00	0	\$68,000
Year 4		\$ 68,000.00	0	\$68,000
Year 5		\$ 68,000.00	0	\$68,000
Year 6		\$ 64,600.00	(\$1,000)	\$63,600
Year 7		\$ 61,200.00	(\$1,000)	\$60,200
Year 8		\$ 57,800.00	(\$1,000)	\$56,800
Year 9		\$ 54,400.00	(\$1,000)	\$53,400
Year 10		\$ 51,000.00	(\$1,000)	\$50,000
Year 11		\$ 47,600.00	(\$2,000)	\$45,600
Year 12		\$ 44,200.00	(\$2,000)	\$42,200
Year 13		\$ 40,800.00	(\$2,000)	\$38,800
Year 14		\$ 37,400.00	(\$2,000)	\$35,400
Year 15		\$ 34,000.00	(\$2,000)	\$32,000
			<b>Internal Rate of Return</b>	<b>0.30%</b>

More information regarding financial programs available to SISD can be found in:

APPENDIX I: SUMMARY OF FUNDING AND PROCUREMENT OPTIONS

## 9.0 GENERAL COMMENTS

This report has been prepared for the exclusive use of our client for specific application to the project discussed and has been prepared in accordance with generally accepted engineering practices. All estimations provided in this report were based upon information provided to ESA by the District and their respective utility providers. While cost saving estimates have been provided, they are not intended to be considered a guarantee of cost savings. No guarantees or warranties, expressed or implied, are intended or made. Changes in energy usage or utility pricing from those provided will impact the overall calculations of estimated savings and could result in different or longer payback periods.

## **APPENDICES**

## **APPENDIX I - SUMMARY OF FUNDING AND PROCUREMENT OPTIONS FOR CAPITAL EXPENDITURE PROJECTS**

## **SUMMARY OF FUNDING OPTIONS FOR CAPITAL EXPENDITURE PROJECTS**

Several options are available for funding retrofit measures which require capital expenditures.

### **LoanSTAR Program:**

The Texas LoanSTAR program is administered by the State Energy Conservation Office (SECO). It is a revolving loan program available to all public school districts in the state as well as other institutional facilities. SECO loans money at 3% interest for the implementation of energy conservation measures which have a combined payback of eight years or less. The amount of money available varies, depending upon repayment schedules of other facilities with outstanding loans, and legislative actions. Check with Eddy Trevino of SECO (512-463-1876) for an up-to-date evaluation of prospects for obtaining a loan in the amounts desired.

### **TASB (Texas Association of School Boards) Capital Acquisition Program:**

TASB makes loans to school districts for acquiring personal property for “maintenance purposes”. Energy conservation measures are eligible for these loans. The smallest loan TASB will make is \$100,000. Financing is at 4.4% to 5.3%, depending upon length of the loan and the school district’s bond rating. Loans are made over a three year, four year, seven year, or ten year period. The application process involves filling out a one page application form, and submitting the school district’s most recent budget and audit. Contact Cheryl Kepp at TASB (512-467-0222) for further information.

### **Loans on Commercial Market:**

Local lending institutions are another source for the funding of desired energy conservation measures. Interest rates obtainable may not be as attractive as that offered by the LoanSTAR or TASB programs, but advantages include “unlimited” funds available for loan, and local administration of the loan.

### **Leasing Corporations:**

Leasing corporations have become increasingly interested in the energy efficiency market. The financing vehicle frequently used is the municipal lease. Structured like a simple loan, a municipal leasing agreement is usually a lease-purchase agreement. Ownership of the financed equipment passes to the district at the beginning of the lease, and the lessor retains a security interest in the purchase until the loan is paid off. A typical lease covers the total cost of the equipment and may include installation costs. At the end of the contract period a nominal amount, usually a dollar, is paid by the lessee for title to the equipment.

### **Bond Issue:**

The Board may choose to have a bond election to provide funds for capital improvements. Because of its political nature, this funding method is entirely dependent upon the mood of the voters, and may require more time and effort to acquire the funds than the other alternatives.

## **SUMMARY OF PROCUREMENT OPTIONS FOR CAPITAL EXPENDITURE PROJECTS**

### **State Purchasing:**

The General Services Commission has competitively bid contracts for numerous items which are available for direct purchase by school districts. Contracts for this GSC service may be obtained from Sue Jager at (512) 475-2351.

### **Design/Bid/Build (Competitive Bidding):**

Plans and specifications are prepared for specific projects and competitive bids are received from installation contractors. This traditional approach provides the district with more control over each aspect of the project, and task items required by the contractors are presented in detail.

### **Design/Build:**

These contracts are usually structured with the engineer and contractor combined under the same contract to the owner. This type team approach was developed for fast-track projects, and to allow the contractor a position in the decision making process. The disadvantage to the district is that the engineer is not totally independent and cannot be completely focused upon the interest of the district. The district has less control over selection of equipment and quality control.

### **Purchasing Standardization Method:**

This method will result in significant dollar savings if integrated into planned facility improvements. For larger purchases which extend over a period of time, standardized purchasing can produce lower cost per item expense, and can reduce immediate up-front expenditures. This approach includes traditional competitive bidding with pricing structured for present and future phased purchases.

### **Performance Contracting:**

Through this arrangement, an energy service company (ESCO) using in-house or third party financing to implement comprehensive packages of energy saving retrofit projects. Usually a turnkey service, this method includes an initial assessment of energy savings potential, design of the identified projects, purchase and installation of the equipment, and overall project management. The ESCO guarantees that the cost savings generated will, at a minimum, cover the annual payment due over the term of the contract. The laws governing Performance Contracting for school districts are detailed in the Texas Education Code, Subchapter Z, Section 44.901. Senate Bill SB 3035, passed by the seventy-fifth Texas Legislature, amends some of these conditions. Performance Contracting is a highly competitive field, and interested districts may wish to contact Eddy Trevino of State Energy Conservation Office, (SECO), at 512-463-1896 for assistance in preparing requests for proposals or requests for qualifications.

## How to Finance Your Energy Program



Cost and financing issues are pivotal factors in determining which energy-efficiency measures will be included in your final energy management plan. Before examining financing options, you need to have a reasonably good idea of the measures that may be implemented. For this purpose, you will want to perform cost/benefit analyses on each candidate measure to identify those with the best investment potential. This document presents a brief introduction to cost/benefit methods and then suggests a variety of options for financing your program.

### Selecting a Cost/Benefit Analysis Method

Cost/benefit analysis can determine if and when an improvement will pay for itself through energy savings and to help you set priorities among alternative improvement projects. Cost/benefit analysis may be either a simple payback analysis or the more sophisticated life cycle cost analysis. Since most electric utility rate schedules are based on both consumption and peak demand, your analyst should be skilled at assessing the effects of changes in both electricity use and demand on total cost savings, regardless of which type of analysis is used. Before beginning any cost/benefit analyses, you must first determine acceptable design alternatives that meet the heating, cooling, lighting, and control requirements of the building being evaluated. The criteria for determining whether a design alternative is "acceptable" includes reliability, safety, conformance with building codes, occupant comfort, noise levels, and space limitations. Since there will usually be a number of acceptable alternatives for any project, cost/benefit analysis allows you to select those that have the best savings potential.

### Simple Payback Analysis

A highly simplified form of cost/benefit analysis is called simple payback. In this method, the total first cost of the improvement is divided by the first-year energy cost savings produced by the improvement. This method yields the number of years required for the improvement to pay for itself.

This kind of analysis assumes that the service life of the energy-efficiency measure will equal or exceed the simple payback time. Simple payback analysis provides a relatively easy way to examine the overall costs and savings potentials for a variety of project alternatives. However, it does

not consider a number of factors that are difficult to predict, yet can have a significant impact on cost savings. These factors may be considered by performing a life-cycle cost (LCC) analysis.

### Simple Payback

As an example of simple payback, consider the lighting retrofit of a 10,000-square-foot commercial office building. Relamping with T-8 lamps and electronic, high-efficiency ballasts may cost around \$13,300 (\$50 each for 266 fixtures) and produce annual savings of around \$4,800 per year (80,000 kWh at \$0.06/kWh). This simple payback for this improvement would be

$$\frac{\$13,300}{\$4,800/\text{year}} = 2.8 \text{ years}$$

That is, the improvement would pay for itself in 2.8 years, a 36% simple return on the investment ( $1/2.8 = 0.36$ ).

### Life-Cycle Cost Analysis

Life-cycle cost analysis (LCC) considers the total cost of a system, device, building, or other capital equipment or facility over its anticipated useful life. LCC analysis allows a comprehensive assessment of all anticipated costs associated with a design alternative. Factors commonly considered in LCC analyses include initial capital cost, operating costs, maintenance costs, financing costs, the expected useful life of equipment, and its future salvage values. The result of the LCC analysis is generally expressed as the value of initial and future costs in today's dollars, as reflected by an appropriate discount rate.

The first step in this type of analysis is to establish the general study parameters for the

continued



## How to Finance Your Energy Program *continued*

### Financing Mechanisms

Capital for energy-efficiency improvements is available from a variety of public and private sources, and can be accessed through a wide and flexible range of financing instruments. While variations may occur, there are five general financing mechanisms available today for investing in energy-efficiency:

- **Internal Funds.** Energy-efficiency improvements are financed by direct allocations from an organization's own internal capital or operating budget.
- **Debt Financing.** Energy-efficiency improvements are financed with capital borrowed directly by an organization from private lenders.
- **Lease or Lease-Purchase Agreements.** Energy-efficient equipment is acquired through an operating or financing lease with no up-front costs, and payments are made over five to ten years.
- **Energy Performance Contracts.** Energy-efficiency measures are financed, installed, and maintained by a third party, which guarantees savings and payments based on those savings.
- **Utility Incentives.** Rebates, grants, or other financial assistance are offered by an energy utility for the design and purchase of certain energy-efficient systems and equipment.

These financing mechanisms are not mutually exclusive (i.e., an organization may use several of them in various combinations). The most appropriate set of options will depend on the size and complexity of a project, internal capital constraints, in-house expertise, and other factors. Each of these mechanisms is discussed briefly below, followed by some additional funding sources and considerations.

### Internal Funds

The most direct way for the owner of a building or facility to pay for energy-efficiency improvements is to allocate funds from the internal capital or operating budget. Financing internally has two clear advantages over the other options discussed below – it retains internally all savings from increased energy-efficiency, and it is usually the simplest option administratively. The resulting savings may be used to decrease overall operating

expenses in future years or retained within a revolving fund used to support additional efficiency investments. Many public and private organizations regularly finance some or all of their energy-efficiency improvements from internal funds.

In some instances, competition from alternative capital investment projects and the requirement for relatively high rates of return may limit the use of internal funds for major, standalone investments in energy-efficiency. In most organizations, for example, the highest priorities for internal funds are business or service expansion, critical health and safety needs, or productivity enhancements. In both the public and private sectors, capital that remains available after these priorities have been met will usually be invested in those areas that offer the highest rates of return. The criteria for such investments commonly include an annual return of 20 percent to 30 percent or a simple payback of three years or less.

Since comprehensive energy-efficiency improvements commonly have simple paybacks of five to six years, or about a 12 percent annual rate of return, internal funds often cannot serve as the sole source of financing for such improvements. Alternatively, however, internal funding can be used well and profitably to achieve more competitive rates of return when combined with one or more of the other options discussed below.

### Debt Financing

Direct borrowing of capital from private lenders can be an attractive alternative to using internal funds for energy-efficiency investments. Financing costs can be repaid by the savings that accrue from increased energy-efficiency. Additionally, municipal governments can often issue bonds or other long-term debt instruments at substantially lower interest rates than can private corporate entities. As in the case of internal funding, all savings from efficiency improvements (less only the cost of financing) are retained internally.

Debt financing is administratively more complex than internal funding, and financing costs will vary according to the credit rating of the borrower. This approach may also be restricted by formal debt ceilings imposed by municipal



## How to Finance Your Energy Program *continued*

policy, accounting standards, and/or Federal or state legislation.

In general, debt financing should be considered for larger retrofit projects that involve multiple buildings or facilities. When considering debt financing, organizations should weigh the cost and complexity of this type of financing against the size and risk of the proposed projects.

### Lease and Lease-Purchase Agreements

Leasing and lease-purchase agreements provide a means to reduce or avoid the high, up-front capital costs of new, energy-efficient equipment. These agreements may be offered by commercial leasing corporations, management and financing companies, banks, investment brokers, or equipment manufacturers. As with direct borrowing, the lease should be designed so that the energy savings are sufficient to pay for the financing charges. While the time period of a lease can vary significantly, leases in which the lessee assumes ownership of the equipment generally range from five to ten years. There are several different types of leasing agreements, as shown in the sidebar. Specific lease agreements will vary according to lessor policies, the complexity of the project, whether or not engineering and design services are included, and other factors.

### Energy Performance Contracts

Energy performance contracts are generally financing or operating leases provided by an Energy Service Company (ESCO) or equipment manufacturer. The distinguishing features of these contracts are that they provide a guarantee on energy savings from the installed retrofit measures, and they provide payments to the ESCo from the savings, freeing the customer from any need of up-front payments to the ESCo. The contract period can range from five to 15 years, and the customer is required to have a certain minimum level of capital investment (generally \$200,000 or more) before a contract will be considered.

Under an energy performance contract, the ESCo provides a service package that typically includes the design and engineering, financing, installation, and maintenance of retrofit measures to improve energy-efficiency. The scope of these improvements can range from measures that affect a single part of a building's energy-using

### Types of Leasing Agreements

**Operating Leases** are usually for a short term, occasionally for periods of less than one year. At the end of the lease period, the lessee may either renegotiate the lease, buy the equipment for its fair market value, or acquire other equipment. The lessor is considered the owner of the leased equipment and can claim tax benefits for its depreciation.

**Financing Leases** are agreements in which the lessee essentially pays for the equipment in monthly installments. Although payments are generally higher than for an operating lease, the lessee may purchase the equipment at the end of the lease for a nominal amount (commonly \$1). The lessee is considered the owner of the equipment and may claim certain tax benefits for its depreciation.

**Municipal Leases** are available only to tax-exempt entities such as school districts or municipalities. Under this type of lease, the lessor does not have to pay taxes on the interest portion of the lessee's payments, and can therefore offer an interest rate that is lower than the rate for usual financing leases. Because of restrictions against multi-year liabilities, the municipality specifies in the contract that the lease will be renewed year by year. This places a higher risk on the lessor, who must be prepared for the possibility that funding for the lease may not be appropriated. The lessor may therefore charge an interest rate that is as much as 2 percent above the tax-exempt bond rate, but still lower than rates for regular financing leases. Municipal leases nonetheless are generally faster and more flexible financing tools than tax-exempt bonds.

**Guaranteed Savings Leases** are the same as financing or operating leases but with the addition of a guaranteed savings clause. Under this type of lease, the lessee is guaranteed that the annual payments for leasing the energy-efficiency improvements will not exceed the energy savings generated by them. The owner pays the contractor a fixed payment per month. If actual energy savings are less than the fixed payment, however, the owner pays only the small amount saved and receives a credit for the difference.

## How to Finance Your Energy Program *continued*

**Bulk Purchasing.** Large organizations generally have purchasing or materials procurement departments that often buy standard materials in bulk or receive purchasing discounts because of the volume of their purchases. Such organizations can help reduce the costs of energy-efficiency renovations if their bulk purchasing capabilities can be used to obtain discounts on the price of materials (e.g., lamps and ballasts). While some locales may have restrictions that limit the use of this option, some type of bulk purchasing can usually be negotiated to satisfy all parties involved.

**Project Transaction Costs.** Certain fixed costs are associated with analyzing and installing energy measures in each building included in a retrofit program. Each additional building, for example, could represent additional negotiations and transactions with building owners, building analysts, energy auditors, equipment installers, commissioning agents, and other contractors. Similarly, each additional building will add to the effort involved in initial data analysis as well as in tracking energy performance after the retrofit. For these reasons, it is often possible to achieve target energy savings at lower cost by focusing only on those buildings that are the largest energy users. One disadvantage with larger buildings is that the energy systems in the building can be more difficult to understand, but overall, focusing on the largest energy users is often the most efficient use of your financial resources.

**Direct Value-Added Benefits.** The primary value of retrofits to buildings and facilities lies in the reduction of operating costs through improved energy-efficiency and maintenance savings. Nevertheless, the retrofit may also directly help address a variety of related concerns, and these benefits (and avoided costs) should be considered in assessing the true value of an investment. A few examples of these benefits include the improvement of indoor air quality in office buildings and schools; easier disposal of toxic or hazardous materials found in energy-using equipment; and assistance in meeting increasingly stringent state or Federal mandates for water conservation. Effective energy management controls for buildings can also

provide a strong electronic infrastructure for improving security systems and telecommunications.

**Economic Development Benefits.** In addition to direct savings on operating costs and the added-value benefits mentioned above, investments in energy-efficiency can also support a community's economic development and employment opportunities. Labor will typically constitute about 60 percent of a total energy investment, and about 50 percent of equipment can be expected to be purchased from local equipment suppliers; as a result, about 85 percent of the investment is retained within the local economy. Additionally, funds retained in urban areas will generally be re-spent in the local economy. The Department of Commerce estimates that each dollar retained in an urban area will be re-spent three times. This multiplier effect results in a three-fold increase in the economic benefits of funds invested in energy-efficiency, without even considering the savings from lower overall fuel costs.

*For more information contact the Rebuild America Clearinghouse at 252-459-4664 or visit [www.rebuild.gov](http://www.rebuild.gov)*



## **APPENDIX II - ELECTRIC UTILITY RATE SCHEDULE**



CenterPoint Energy Houston Electric, LLC  
Applicable: Entire Service Area

CNP 8017

### 6.1.1.1.3 SECONDARY SERVICE GREATER THAN 10 KVA

#### AVAILABILITY

This schedule is applicable to Delivery Service for non-residential purposes at secondary voltage with demand greater than 10 kVA when such Delivery Service is to one Point of Delivery and measured through one Meter.

#### TYPE OF SERVICE

Delivery Service will be single or three-phase, 60 hertz, at a standard secondary voltage. Delivery Service will be metered using Company's standard Meter provided for this type of Delivery Service. Any Meter other than the standard Meter will be provided at an additional charge and/or will be provided by a Meter Owner other than the Company pursuant to Applicable Legal Authorities. Where Delivery Service of the type desired is not available at the Point of Delivery, additional charges and special contract arrangements may be required prior to Delivery Service being furnished, pursuant to Section 6.1.2.2, Construction Services, in this Tariff.

#### MONTHLY RATE

##### I. Transmission and Distribution Charges:

Customer Charge		
Non-IDR Metered	\$ 2.26	per Retail Customer per Month
IDR Metered	\$65.83	per Retail Customer per Month
Metering Charge		
Non-IDR Metered	\$18.82	per Retail Customer per Month
IDR Metered	\$63.07	per Retail Customer per Month
Transmission System Charge		
Non-IDR Metered	\$1.4318	per NCP kVA
IDR Metered	\$2.2387	per 4CP kVA
Distribution System Charge	\$3.059429	per Billing kVA

II. System Benefit Fund: See Rider SBF

III. Transition Charge: See Schedules TC, TC2, TC3, SRC, and TC5

IV. Nuclear Decommissioning Charge: See Rider NDC

V. Transmission Cost Recovery Factor: See Rider TCRF

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Applicable: Entire Service Area

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<b>VI. Competition Transition Charge:</b>	See Rider CTC
<b>VII. Competitive Metering Credit:</b>	See Rider CMC
<b>VIII. Other Charges or Credits:</b>	
A. Municipal Account Franchise Credit (see application and explanation below)	\$(.690362) per Billing kVA
B. Rate Case Expenses Surcharge	See Rider RCE
C. Advanced Metering System Surcharge	See Rider AMS
D. Energy Efficiency Cost Recovery Factor	See Rider EECRF
E. Accumulated Deferred Federal Income Tax Credit	See Rider ADFITC
F. Deferred Tax Accounting Tracker	See Rider DTA

**COMPANY SPECIFIC APPLICATIONS****DETERMINATION OF BILLING DEMAND FOR TRANSMISSION SYSTEM CHARGES**

**Determination of NCP kVA** The NCP kVA applicable under the Monthly Rate section shall be the kVA supplied during the 15 minute period of maximum use during the billing month.

**Determination of 4 CP kVA** The 4 CP kVA applicable under the Monthly Rate section shall be the average of the Retail Customer's integrated 15 minute demands at the time of the monthly ERCOT system 15 minute peak demand for the months of June, July, August and September of the previous calendar year. The Retail Customer's average 4CP demand will be updated effective with the February billing month of each year and remain fixed for a year. Retail Customers without previous history on which to determine their 4 CP kVA will be billed at the applicable NCP rate under the "Transmission System Charge" using the Retail Customer's NCP kVA.

Revision Number: 15th

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Effective: 1/19/12

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#### DETERMINATION OF BILLING DEMAND FOR DISTRIBUTION SYSTEM CHARGES

Determination of Billing kVA For loads whose maximum NCP kVA established in the 11 months preceding the current billing month is less than or equal to 20 kVA, the Billing kVA applicable to the Distribution System Charge shall be the NCP kVA for the current billing month. For all other loads, the Billing kVA applicable to the Distribution System Charge shall be the higher of the NCP kVA for the current billing month or 80% of the highest monthly NCP kVA established in the 11 months preceding the current billing month (80% ratchet). The 80% ratchet shall not apply to seasonal agricultural Retail Customers.

#### OTHER PROVISIONS

Secondary Service Greater Than 10 kVA. This Rate Schedule is applicable only to Retail Customers whose peak demand for the current month is greater than 10 kVA, as measured in the fifteen minute period of highest demand, or whose peak demand exceeded 10 kVA in any of the previous eleven months, and that otherwise qualify under this Rate. This Rate Schedule is applicable to Delivery Service provided for Electric Power and Energy supplied by Retail Customer's REP for Temporary service subject to provisions of Section 6.1.2.2, Construction Services. The Electric Power and Energy delivered may not be re-metered or sub-metered by the Retail Customer for resale except pursuant to lawful sub-metering regulations of Applicable Legal Authorities. Retail Customer's previous metered usage under this or any other Rate Schedule will be used, as needed, in determining the billing determinants under the Monthly Rate section.

Service Voltages. Company's standard service voltages are described in 6.22, Standard Voltages and in the Company's Service Standards.

Municipal Account Franchise Credit. A credit equal to the amount of franchise fees included in the Transmission and Distribution Charges will be applied to municipal accounts receiving service within the incorporated limits of such municipality which imposes a municipal franchise fee upon the Company based on the Billing kVA within that municipality and who have signed an appropriate Franchise Agreement.

Adjustment To The Charges Applied To Retail Customer's Demand Measurement If data to determine the Retail Customer's *Demand Measurement* becomes no longer available, the Company will determine a *Conversion Factor* which will be used as an adjustment to all per unit charges that will then be applied to the *New Demand Measurement*. *Demand Measurement* shall include the Billing kVA, the 4 CP kVA, NCP kVA or any other demand measurement required for billing under this Rate Schedule or any applicable rider(s) or any other applicable schedule(s). *New Demand Measurement* shall be the billing determinants which replace the *Demand Measurement*. The *Conversion Factor* will apply to unit prices per kVA such that when applied to the *New Demand*

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*Measurement*, the revenue derived by the Company under demand based charges shall be unaffected by such lack of data.

This adjustment may become necessary because of changes in metering capabilities, such as, Meters that record and /or measure kW with no ability to determine kVA or Meters which meter data in intervals other than 15 minutes. This adjustment also may become necessary due to changes in rules, laws, procedures or other directives which might dictate or recommend that Electric Power and Energy, electric power related transactions, wire charges, nonbypassable charges and/or other transactions measure demand in a way that is inconsistent with the definitions and procedures stated in the Company's Tariff. This adjustment is applicable not only in the instances enumerated above but also for any and all other changes in *Demand Measurement* which would prevent the Company from obtaining the necessary data to determine the kVA quantities defined in this Rate Schedule, applicable Riders and other applicable schedules.

The Conversion Factor shall render the Company revenue neutral to any change in *Demand Measurement* as described above.

**NOTICE**

This Rate Schedule is subject to the Company's Tariff and Applicable Legal Authorities.

**APPENDIX III - PRELIMINARY ENERGY ASSESSMENT**  
**SERVICE AGREEMENT**





## Local Governments and Municipalities

### Preliminary Energy Assessment Service Agreement

Investing in our communities through improved energy efficiency in public buildings is a win-win opportunity for our communities and the state. Energy-efficient buildings reduce energy costs, increase available capital, spur economic growth, and improve working and living environments. The Preliminary Energy Assessment Service provides a viable strategy to achieve these goals.

#### Description of the Service

The State Energy Conservation Office (SECO) will analyze electric, gas and other utility data and work with SHELDON INDEPENDENT SCHOOL DISTRICT, hereinafter referred to as Partner, to identify energy cost-savings potential. To achieve this potential, SECO and Partner have agreed to work together to complete an energy assessment of mutually selected facilities.

SECO agrees to provide this service at no cost to the Partner with the understanding that the Partner is ready and willing to consider implementing the energy savings recommendations.

#### Principles of the Agreement

Specific responsibilities of the Partner and SECO in this agreement are listed below.

- ✓ Partner will select a contact person to work with SECO and its designated contractor to establish an Energy Policy and set realistic energy efficiency goals.
- ✓ SECO's contractor will go on site to provide walk through assessments of selected facilities. SECO will provide a report which identifies no cost/low cost recommendations, Capital Retrofit Projects, and potential sources of funding. Portions of this report may be posted on the SECO website.
- ✓ Partner will schedule a time for SECO's contractor to make a presentation of the assessment findings key decision makers.

#### Acceptance of Agreement

This agreement should be signed by your organization's chief executive officer or other upper management staff.

Signature: Abraham George

Date: 4/20/12

Name (Mr./Ms./Dr.): ABRAHAM GEORGE

Title: CHIEF FINANCIAL OFFICER

Organization: SHELDON INDEPENDENT SCHOOL DISTRICT

Phone: 281-727-2021

Street Address: 11411 E.E. KING PARKWAY

Fax: \_\_\_\_\_

Mailing Address: HOUSTON, TX. 77044

E-Mail: ageorge@sheldon.k12.tx.us

County: HARRIS

#### Contact Information:

Name (Mr./Ms./Dr.): MICHAEL MALKOWSKI

Title: MANAGER OF ENERGY & AUXILIARY PROGRAMS

Phone: 281-850-6562

Fax: 281-727-2087

E-Mail: mmalkowski@sheldon.k12.tx.us

County: HARRIS

Please sign and mail or fax to: Stephen Ross, Local Governments and Municipalities Program Administrator,  
State Energy Conservation Office, 111 E. 17th Street, Austin, Texas 78774. Phone: 512-463-1770. Fax 512-475-2569.

Fax To: ERIC RYAN: 512-258-5638

#### **APPENDIX IV - TEXAS ENERGY MANAGERS ASSOCIATION (TEMA)**

ANNOUNCING!

TEMA

## TEXAS ENERGY MANAGERS ASSOCIATION

A PROFESSIONAL ASSOCIATION  
FOR THOSE RESPONSIBLE FOR  
ENERGY MANAGEMENT IN TEXAS  
PUBLIC FACILITIES



- Networking
- Sharing Knowledge and Resources
- Training Workshops
- Regional Meetings
- Annual Conference
- Certification
- Legislative Updates
- Money-Saving Opportunities

[WWW.TEXASEMA.ORG](http://WWW.TEXASEMA.ORG)

Check the website for  
Membership  
and Association  
information.



**APPENDIX V - UTILITY CHARTS ON CD**